



Forest Heath District Council

Cabinet Decisions Notice

(Published: Wednesday 16 September 2015)

The following decisions were taken by the Cabinet on **Tuesday 15 September 2015** and, if not called in by Councillors, will come into operation on Thursday 24 September 2015. This procedure does not however, apply to decisions that have been recommended to Council for a final decision (and which are also indicated within the decisions below). An executive decision may be called in, in accordance with the Overview and Scrutiny Committee Procedure Rules contained within Part 4 of the Council's Constitution, by at least five Councillors submitting the required call-in request form to the Head of HR, Legal and Democratic Services (e-mail: democratic.services@westsuffolk.gov.uk) by **5.00 pm on Wednesday 23 September 2015**.

Should you have a query regarding any of the decisions taken, contact should be made with the named officer in the first instance, either on the telephone number listed against their name, or via email using the format firstname.surname@westsuffolk.gov.uk. Alternatively, you may also contact the relevant Portfolio Holder on the telephone number listed against their name, or via email using the format firstname.surname@forest-heath.gov.uk. Contact may also be made via Democratic Services, Forest Heath District Council, District Offices, College Heath Road, Mildenhall, Suffolk, IP28 7EY

Agenda Item and Report No.	Declarations of Interest/ Dispensations Granted	Decision(s) (including recommendations to Council)	Reason(s) for Decision(s)	Other Options Considered and Reasons for Rejection	Contacts
Item No. 5 CAB/FH/15/040	None	<p><u>West Suffolk Operational Hub</u></p> <p>RESOLVED: That:-</p> <ol style="list-style-type: none"> The contents of Report No CAB/FH/15/040, be noted. A further six-week period of public pre-application consultation be approved, to give an opportunity for suggestions for alternative sites and provide information for public scrutiny including the: <ol style="list-style-type: none"> case for a shared waste hub. site selection criteria. process of site selection. 	The Cabinet supported the second phase of pre-application consultation which would make further documents available for public scrutiny including a sustainability appraisal, the case for co-locating facilities into a single site, site selection criteria and the process undertaken for site review and selection. This background detail would provide the opportunity for people to consider putting forward credible, available sites. Cabinet also recommended to Council that further funding be allocated to enable the aforementioned second phase of	Other options considered and rejected were provided in the background papers (Report No CAB/FH/15/001 to FHDC Council, dated 17 February 2015 and Report No CAB/FH/15/030 to FHDC Cabinet dated 14 July 2015).	<p><u>Portfolio Holder:</u> Cllr David Bowman 07711 593737</p> <p><u>Officer:</u> Mark Walsh Head of Operations 01284 757300</p>

Agenda Item and Report No.	Declarations of Interest/ Dispensations Granted	Decision(s) (including recommendations to Council)	Reason(s) for Decision(s)	Other Options Considered and Reasons for Rejection	Contacts
		<p>(iv) sustainability appraisal and</p> <p>RECOMMENDED TO COUNCIL (14 October 2015):</p> <p>That:-</p> <p>3. Funding of £220,000 (£112,000 FHDC and £108,000 SEBC), as detailed in Section 3 of Report No CAB/FH/15/040, be approved and for this to be allocated from the respective Council's Strategic Priorities and Medium Term Financial Strategy reserve to enable the project to progress.</p> <p><i>(Note: Council approval is needed for Resolution 3. above before Resolution 2. above can be implemented).</i></p>	<p>consultation to be undertaken and for the project to progress.</p>		
<p>Item No. 6 CAB/FH/15/041</p>	<p>None</p>	<p><u>The Future of the Organic Waste Service in West Suffolk</u></p> <p>RECOMMENDED TO COUNCIL (14 October 2015):</p> <p>That:-</p> <p>1. The exclusion of food/kitchen waste from the brown bin scheme – to commence following procurement of the new treatment contract, be agreed.</p> <p>2. A subscription charge of between £35 and £50 per year for the brown bin service, as detailed in Section</p>	<p>Following a review of Recycling Performance Payments received from Suffolk County Council and an expected increase in organic waste treatment costs associated with the new contract (as part of the Suffolk Waste Partnership), the Cabinet agreed that there was a need to assess the future of West Suffolk's brown bin scheme. If the scheme was to continue in its current format, West Suffolk would be faced with an estimated budget increase of approximately half a million pounds per year in</p>	<p>Options have been considered in detail by the Cabinet, as contained in Section 1.3 of Report No CAB/FH/15/041.</p>	<p><u>Portfolio Holder:</u> Cllr David Bowman 07711 593737</p> <p><u>Lead Officers:</u> Mark Walsh Head of Operations 01284 757300</p> <p>Mark Christie Service Manager (Business) 01638 719220</p>

Agenda Item and Report No.	Declarations of Interest/ Dispensations Granted	Decision(s) (including recommendations to Council)	Reason(s) for Decision(s)	Other Options Considered and Reasons for Rejection	Contacts
		<p>1.4.3 to 1.4.8 of Report No CAB/FH/15/041 be introduced.</p> <p>3. A future report be received outlining the results of the procurement exercise and the Suffolk Waste Partnership's agreed actions, to deliver Resolutions 1. and 2. above.</p>	comparison to current costs.		
Item No. 7 CAB/FH/15/042	None	<p><u>Report from the Anglia Revenues and Benefits Partnership Joint Committee: 10 June 2015</u></p> <p>RESOLVED:</p> <p>That the contents of the report be noted.</p>	The report set out the decisions which had been made by the Anglia Revenues and Benefits Partnership Joint Committee at their meeting on 10 June 2015.	The Anglia Revenues and Benefits Partnership Joint Committee had considered the options in detail at their meeting on 10 June 2015.	<p><u>Portfolio Holder:</u> Cllr Stephen Edwards 01638 660518</p> <p><u>Lead Officers:</u> Liz Watts Director 01284 757252</p> <p>Rachael Mann Head of Resources and Performance 01638 719245</p>
Item No. 8 CAB/FH/15/043	None	<p><u>Report from the Performance and Audit Scrutiny Committee: 30 July 2015</u></p> <p>RESOLVED:</p> <p>That the content of the report be noted.</p>	The report set out the decisions which had been made by the Performance and Audit Scrutiny Committee at their meeting on 30 July 2015.	The Performance and Audit Scrutiny Committee had considered the options in detail at their meeting on 30 July 2015.	<p><u>Portfolio Holder:</u> Cllr Stephen Edwards 901638 660518</p> <p><u>Lead Officer:</u> Christine Brain Scrutiny Officer 01638 719729</p>

Agenda Item and Report No.	Declarations of Interest/ Dispensations Granted	Decision(s) (including recommendations to Council)	Reason(s) for Decision(s)	Other Options Considered and Reasons for Rejection	Contacts
Item No. 9 CAB/FH/15/044	None	<p><u>Recommendation of the Performance and Audit Scrutiny Committee - 30 July 2015: West Suffolk Risk Management Approach and Principles</u></p> <p>RESOLVED:</p> <p>That the West Suffolk Risk Management Approach and Principles, attached at Appendix 1 and the Supporting Flowchart attached at Appendix 2 to Report No PAS/FH/15/017, be adopted.</p>	The new approach to risk commits staff and members to evidence-based decision making that is considered on a case by case basis, taking into account the seven principles set out in paragraph 1.1.2 of Report No CAB/FH/15/044.	Not to adopt the new approach to risk; however it was considered that through the use of various tools and documents that supported the evidence-based approach would allow the Council to achieve a learning culture which supported staff and Members and enabled managed risk-taking through positive relationships.	<p><u>Portfolio Holder:</u> Cllr Stephen Edwards 01638 660518</p> <p><u>Lead Officer:</u> Rachael Mann Head of Resources and Performance 01638 719245</p>
Item No. 10 CAB/FH/15/045	None	<p><u>Recommendation of the Performance and Audit Scrutiny Committee - 30 July 2015: Annual Treasury Management Report 2014-2015</u></p> <p>RECOMMENDED TO COUNCIL (14 October 2015):</p> <p>That the Annual Treasury Management Report 2014-2015, attached as Attachment 1 to Report No PAS/FH/15/021, be approved.</p>	The Cabinet is required to consider the Annual Treasury Management Report for 2014/2015 prior to seeking its approval by Council.	As it was a requirement of the Chartered Institute of Public Finance and Accountancy for Council to approve the Annual Treasury Management report, no other options were considered.	<p><u>Portfolio Holder:</u> Cllr Stephen Edwards 01638 660518</p> <p><u>Lead Officer:</u> Rachael Mann Head of Resources and Performance 01638 719245</p>
Item No. 12 CAB/FH/15/047 (with exempt Appendices)	None	<p><u>Revenues Collection and Performance Write-Offs</u></p> <p>RESOLVED:</p> <p>That the write-off of the amounts</p>	The total amounts detailed in the decision would be written off. Detailed reasons for the decisions were included in Exempt Appendices 1, 2 and 3 attached to the report.	The Council had appointed a firm of bailiffs to assist in the collection of Business Rates and also had online	<p><u>Portfolio Holder:</u> Cllr Stephen Edwards 01638 660518</p>

Agenda Item and Report No.	Declarations of Interest/ Dispensations Granted	Decision(s) (including recommendations to Council)	Reason(s) for Decision(s)	Other Options Considered and Reasons for Rejection	Contacts
		<p>detailed in the exempt Appendices be Report No CAB/FH/15/047, be approved as follows:</p> <ol style="list-style-type: none"> 1. Exempt Appendix 1: Council Tax totalling £11,296.31. 2. Exempt Appendix 2: Business Rates totalling £8,425.09. 3. Exempt Appendix 3: Housing Benefit Overpayments totalling £18,375.05. 		<p>tracing facilities. It was not considered appropriate to pass the debt onto another agency. In the event that a written-off debt became recoverable, the amount was written back on and enforcement procedures were re-established.</p>	<p><u>Lead Officer:</u> Rachael Mann Head of Resources and Performance 01638 719245</p>

Karen Points
Head of HR, Legal and Democratic Services
16 September 2015